



Board Resume Best Practices Worksheet

Ideal Board Opportunity:

Industries: _____

Company Type: _____

Company Size: _____

Geography: _____

Key Board Skills:

-
-
-
-
-

Key Skills from Board Matrix:

-
-
-
-
-

Board Skills Matrix:

TIP: It's helpful to look up the board maxtrices in the **SEC proxy statements** for companies that are similar to those you'd like to serve. This will help you identify the specific skills that are important to specific. industries and markets.

Specific Experience and Skills (May vary based on current and future Company priorities/needs)	Directors								
	COB Parfet	CEO Quigley	Dir Adolph	Dir Corona	Comp Chair Cubbin	Dir Duggirala	Dir Johnson	Gov Chair Larkin	Audit Chair Murphy
Executive Experience	*	*		*	*	*		*	*
Complex Organizations	*	*	*	*	*	*	*	*	*
Transformations	*	*	*		*	*	*		*
Innovation	*	*	*	*	*	*	*		
Industry	*	*	*	*	*	*	*		*
Technology		*		*		*	*		
Digitization and Modernization						*			
Financial Acumen	*	*	*	*	*	*	*	*	*
Financial Expert	*			*	*				*
Risk Management		*		*	*	*	*	*	*
Legal or Corporate Governance		*			*			*	*
Mergers & Acquisitions	*	*	*	*	*	*	*	*	
Social, Climate, and Environmental		*	*			*	*		
Exemplification of Russ Kelly Family Characteristics		*	*	*	*	*	*	*	*
Audit Committee (other than Kelly)	*		*		*	*			*
Compensation Committee (other than Kelly)	*		*		*		*		*
Governance & Nominating Committee (other than Kelly)	*		*				*		*

*Actual Board Matrix for Kelly Services: <https://kellyservices.gcs-web.com/board-composition-matrix>

Next Steps/Notes:
